



SRI VENKATESWARAA UNIVERSITY

(Recognized by UGC, Govt. of India, Established vide Tamil Nadu State Pvt. Universities Act, 2019)

No. SVU/OOR/Governance/EXC

Date: 20.01.2026

NOTIFICATION

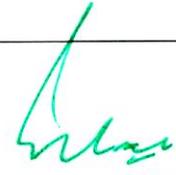
Sub: Constitution of Examination Committee – Reg.

Ref: SVU Act & Clause 39 of First Statutes & Examination Regulations

In accordance to the SVU Act, Statutes and the reference cited above and as per the approval of the competent authority, the Examination Committee of the University is constituted as per the following composition with immediate effect:

| Constitution of Examination Committee | | | |
|---------------------------------------|---|---------------------|--|
| Sl. No. | Name & Designation | Position in the EXC | Frequency of conducting committee meeting & details |
| 1 | The Vice- Chancellor | Chairperson | Twice in a year Q2 (March) and Q4(August) * quorum is at least 1/3 rd of the total strength of the Examination Committee |
| 2 | The Registrar | Member | |
| 3 | The Dean, Academics | Member | |
| 4 | The Deans/Principals of all Colleges/ Schools | Members | |
| 5 | Two members nominated by the Vice Chancellor | Members | |
| 6 | The Controller of Examination | Member Secretary | |

The brief of objectives and responsibilities of the EXC is annexed.


20.1.2026

REGISTRAR

To,
All the constituent members of the committee

Copy to:

1. Hon'ble Chancellor
2. Esteemed Executive Director
3. Vice –Chancellor, Registrar, Dean Acad.
4. Office of the Registrar - for records
5. IQAC - do –
6. COE & Examination Department



REGISTRAR
SRI VENKATESWARAA UNIVERSITY
-UGC RECOGNISED-
(Estd.vide Tamil Nadu State Private
Universities Act 2019)
Tamil Nadu, India.



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Annexure to Notification on EXC vide No. SVU/OOR/Governance/EC/dt.20.01.2026

The brief and main responsibilities of the Constitution of Examination Committee

- To devise policy, mechanism and operational strategies to do the tasks relating to assessment of performance of students efficiently and in a time bound manner;
- To ensure proper organization of examinations of the University, including moderation, tabulation, evaluation and timely declaration of results;
- To prepare the financial estimates relating to examinations and evaluation for incorporation in the annual financial estimates (budget) of the University and shall submit the same to the Finance Committee;
- To arrange for strict vigilance and to take action, including debarment, in case any student found guilty of using unfair means at any examination; it may also take action against any paper setter, examiner, moderator or any other person connected with the conduct of an examination, found indulging in any malpractice;
- It shall scrutinize and recommend to the Academic Council the names of examiners received from Colleges/Faculty, for approval;
- To undertake examination and evaluation reforms in order to make examination and evaluation system more efficient;
- To review the results of University examinations and;
- To hear and decide the complaints relating to conduct of examinations and evaluation.

