SRI VENKATESWARA UNIVERSITY, TIRUPATI

No. E.I (8)/Legal/RIA-D-PIO/2012 Dated: 12.12.2012.

PROCEEDINGS OF THE VICE - CHANCELLOR

Sub:- S.V. University – Right to Information Act, 2005 – Establishment of RTI Cell – Appointing the Rector as 1st Appellate Authority and Decentralization of Various Officers in the University as Public Information Officers and Asst. Public Information Officer – Orders – issued.

Read:-
1. The Right to Information Act, 2005, No. 22 of 2005.
2. Office Memorandum No. 1/12/2010-IR, GOI, Ministry of Personnel PG & Pensions Department of Personnel & Training, dated 19.05.2011.
3. Circular UO Note No. 33583/RTIA/GPM&AR/2011 dated 27.10.2011 issued by Govt. of AP.
4. Vice – Chancellors dated 12.12.2012.

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The Hon'ble Vice – Chancellor is pleased to establish an RTI Cell in order to effective implementation of RTI Act, 2005 in the University vide Office Memorandum 2nd read above.

Due to establishment of above cell, the following changes are takes place in the University with immediate effect in the existing setup as detailed hereunder:

Instead of Hon'ble Vice – Chancellor, the Rector, S.V. University, Tirupati will act as 1st Appellate Authority under RTI Act, 2005.

The Registrar, S.V. University, Tirupati, who is acting as the Public Information Officer now onwards act as Nodal Officer to coordinate the RTI Cell in S.V. University, Tirupati vide Govt. Circular 3rd read above.

The Dean, Media, S.V. University, Tirupati who is acting as the Assistant Public Information Officer will act as Coordinator, RTI Cell, S.V. University, Tirupati.

Since, the Registrar, S.V. University, Tirupati, is acting as Nodal Public Information Officer, the concerned Principals/Heads of Institutions/Heads of Branches/ Drawing Officers in the University are appointed as Public Information Officers and the next positions as Assistant Public Information Officers as detailed hereunder:

Sl No	Name of the University UNIT	Public Information Officers	Assistant Public Information Officers	Subject Matters
1	- Administration Branch. - SVU Health Centre - SVU Press. - SVU Guest House.	Sri N. Kesavulu Joint Registrar S.V. University, Tirupati	Sri A. Raghunadhan AAO(Teaching) Sri P. Siva Sankar AAO (Non-Teaching) Sri K. Srinivasulu APRO (House)	All matters relating to Administration , SVU Press, SVU Guest House
2	Academic Branch	Sri N.C. Prakash Deputy Registrar (Academic)	Sri V. Muniramaiah AAO (Academic)	All matters relating to Academic Branch
3	Examination Branch	Sri N. Nagaraja Controller of Examinations	Smt. E. Suneetha AAO(PG) Sri B. Subramanyam AAO (UG) Sri G. Devarajan AAO (Valuation)	All matters relating to Examination Branch

4	Finance and Accounts Branch	Smt. T. Satyavani Deputy Registrar (Finance)	Sri K. Narayana Chetty AAO (Finance-I) Sri B. Muralidharaiah AAO (Finance-II)	All matters relating to Finance and Accounts Branch
5	Development Branch / UGC matters	Sri B. Chandraiah Deputy Registrar	Sri S. Basheer Ahmed AAO (Development)	All matters relating to Development Branch & UGC
6	Special Cell and D Section	Sri K.L. Nagamma Deputy Registrar (Spl Cell)	Sri M.C. Gurappa AAO (Spl Cell)	All matters relating to Special Cell and D Section
7	SVU College of Engineering	Prof. A. Ramakrishna Rao Principal / Chief Warden	Prof. J. Kartikeyan Vice-Principal (For College) Dr. S. Varadarajan Warden (For Hostels)	All matters relating to SVU College of Engineering
8	SVU College of Arts Performing Arts	Dr. K. Srinivasulu Naidu Principal / Chief Warden	Dr. D. Usha Rani Vice-Principal (For College) Prof.B. Chalapathi Warden (For Hostels)	All matters relating to SVU College of Arts
9	SVUC Sciences/USIC	Dr. A. Paparao Principal / Chief Warden	The Next senior faculty (For College) Prof.N. Balayerikala Reddy Warden (For Hostels)	All matters relating to SVU College of Sciences / USIC
10	SVU College Commerce, Management & Computer Sciences	Sri P. Govindarajulu Principal / Chief Warden Dr. C. Sivarami Reddy FAC	Dr. K. Ramakrishnaiah Vice-Principal (For College) Prof.S. Ramakrishnaiah Waredn (For Hostels)	All matters relating to SVU College of CM & CS
11	SVU College Women's Hostels	Prof. V. Sakunthala Warden	Dr. R.K. Anuradha Deputy Warden	All matters relating to SVU College Women's Hostels
12	SVU College Hostels for Research Scholars	The concerned warden	Dr. T. Madhusudhan Reddy Deputy Warden	All matters relating to SVU College Hostels for Research Scholars
12	Library	Dr. C. Aruna Prasad Reddy Librarian	Dr. K. Surendra Babu	All matters relating to SVU Library
13	Oriental Research Institute	Prof. V. Venkataramana Reddy Director	Dr. L. Gnana Prakasam Naidu	All matters relating to Oriental Research Institute
14	Directorate of Distance Education	Dr. B. Govinda Reddy Director	Dr. S.V. Subba Reddy Asst. Director	All matters relating to Directorate of Distance Education
15	SVU Computer Centre	Dr. R. Sheshadri Director	Smt. B.H. Nagarajasree System Manager	All matters relating to SVU Computer Centre
16	Academic Staff College	Dr. P. Kothandarami Reddy Director	Dr. K. Venkataramana Asst. Director	All matters relating to Academic Staff College
17	Directorate of Admissions	Prof. K.V.S Sarma Director	Prof. P. Sridhara Reddy Asst. Director	All matters relating to Directorate of Admissions
18	Institute of Advanced Study in Education (IASE)	Dr. M. Sivarathnam Reddy Principal	Vice-Principal IASE	All matters relating to IASE
19	S.V.U Engineering Department	Sri N. Vijaya Kumar Raju University Engineer I/c	Sri A. Ajoy Babu Construction Sri B. Prabhakaradu Electricals	All matters relating to SVU Engineering Department
20	SVU School	Sri. M. Chennaiah Headmaster	Sri A. Vijayanandam	All matters relating to SVU School

As per sections 4 (a) & 4 (b) and 5 (1) & 5 (2) of the RTI Act, 2005 it is to display in website of SVU www.s.v.university.ac.in the obligations and duties performed by each PIO pertaining to SVU and its Constituent Colleges/Directors of Various units of the University is must. So, you are requested to furnish the same in the form of Soft & Hard copy immediately. You are also requested to fix up the name board containing the name of the Public Information Officer along with Phone numbers in the premises of your office.

It is mandatory of each and every PIO and APIO to provide time bound information to the applicant under this Act.

A separate guideline will be issued to monitor applications filed under RTI Act, 2005 in due course of time.

The amendments made above will be updated as and when it requires.

(BY ORDER)

Sd/-K. SATHYAVELU REDDY
REGISTRAR

Copy to the PIOs & APIOs.

Copy to the Commissioner, A.P. Information Commission, HACA Bhavan, Opp. Public Gardens, HYDERABAD – 500 004.

Copy to the Principal Secretary, Higher Education Department, A.P. Secretariat, Hyderabad.

Copy to the Director, SVU Computer Centre, Tirupati with a request to update the above information in the University website without fail and inform the same.

Copy to the University Engineer I/c, SVU Engineering Department, Tirupati with a request to provide display boards in the premises of the above mentioned offices.

Copy to PS to Vice Chancellor/Rector/Registrar, S.V. University, Tirupati for information.

Copy to file/spare.